

PROPOSAL:

4 WEEKS GENERAL ENGLISH (ONSHORE)

TOKAI UNIVERSITY

Study: 13th February – 10th March 2023



Auckland, New Zealand

With a population of around 1.7 million, Auckland is New Zealand's largest city and economic centre. Auckland's location next to two harbours means students will enjoy living in a large, cosmopolitan city yet will still be close to beautiful beaches, nature walks and peaceful islands. With great cafes, restaurants and bars, excellent theatres, galleries and museums, and great shopping, the city has colourful Pacific and Asian cultural influences. Some of the top world-rankings include:

- Auckland is ranked the world's most liveable city in 2021's Economist Intelligence Unit (EIU)
- New Zealand is the 2nd most peaceful country out of 163 nations around the world according to the Global Peace Index 2022.



The University of Auckland

Established in 1883, the University of Auckland is ranked in the top 100 universities in the world (QS World University Rankings 2023). Placed 87th in the world, the University is the only New Zealand university in the top 100. The University of Auckland is also the highest-ranked university in New Zealand for its global reputation amongst both academics and employers. As an international centre of learning and academic excellence, the University provides an exciting and stimulating environment for over 46,000 students and 7,000 international students. The University's graduates have internationally recognised qualifications, and a reputation for being open-minded, real-world thinkers who are highly regarded by employers around the world.

English Language Academy

The English Language Academy (ELA) is part of the University of Auckland and is located on the university's city campus in Auckland. The ELA provides a wide range of high-quality English language courses for international students. Courses include direct-entry pathway programmes for students who are interested in pursuing undergraduate and postgraduate degrees at the University of Auckland, as well as specialist English language teacher training courses and general English courses. The ELA is an accredited IELTS and PTE Academic test centre, as well as a Cambridge TKT and CELTA training centre. The ELA has agreed to observe and be bound by the New Zealand Government's Code of Practice for the Care of International Students.



*See what life is like
for ELA students*

The ELA courses are delivered by highly qualified and experienced teachers and teacher trainers. The ELA employs experienced teachers with degrees and TESOL qualifications, who are all dedicated to helping students reach their goals. The ELA teachers use a communicative language teaching approach, where interaction and communication are the main aims of the study. Lessons involve active learning through pair and group work, in which teachers facilitate communication and provide students with every opportunity to practice their language skills. Students consistently score the ELA teachers very highly on teaching quality and student experience.

All ELA courses are powered by the world-leading learning management system Canvas. Students joining ELA courses need to have their own device (i.e., laptop or tablet).



In the spirit of manaakitanga*, we welcome you to Auckland, New Zealand, with open hearts and open minds. (**Manaakitanga is the Māori concept of hospitality, kindness, generosity or support - the process of showing respect, generosity and care for others.*)

General English

General English will help students to improve their ability to communicate in English in social and work situations and can act as a bridge to other ELA courses. The course focuses on the development of communication skills with a balance of speaking, listening, reading and writing tasks. Students will be integrated according to their English level and will learn through class activities, individual, pair and small group work with other students from a range of backgrounds and nationalities.



General English includes elective classes, which allow students to tailor their course to meet their learning goals, as they can choose an elective class to focus on a particular subject or skills. The elective classes are dependent on the level and student demand, they include, but are not limited to: IELTS, Communications and Business English.

Students may be integrated according to their English level and will learn with students from a range of backgrounds and nationalities. **Note: Due to COVID-19, the range of student nationalities may be limited.*

Course length: 4 weeks

Class hours per week: 20 hours

Class type: Integrated. Students learn with other students of similar ability.

Levels

The General English course has five levels of classes. Please note that we are unable to cater for 'starter/beginner' level students.

General English level	CEFR level
Advanced	CEFR level B2+
Upper Intermediate	CEFR level B2
Intermediate	CEFR level B1
Pre-Intermediate	CEFR level A2
Elementary	CEFR level A1+

Entry Requirements

A minimum level of **Elementary (CEFR level A1, IELTS 3.5 or TOEFL iBT 20)** English is required for participation in this course.

The ELA will undertake the following steps in order to ascertain participants' English language ability:

1. Pre-arrival: all students are strongly recommended to take the ELA placement test (Use of English, Listening and Writing) before arrival in New Zealand. Based on the test results, ELA staff (staff) will check to see if any of the students reach the minimum entry requirement level. If any students' English language level is lower than the minimum entry requirement, staff will communicate this to the students' institution and discuss options available prior to arrival.
2. Upon arrival: as a part of Orientation, students may be required to complete a speaking test. This will determine the class that they are placed into.
3. Students who do not meet the minimum entry standard as a result of the speaking placement test will be offered a place in an alternative course, and this may incur additional tuition costs. The ELA will discuss with the student's institution before making any enrolment changes.

Schedule

Morning Session: 8.15 – 10.15am & 10.30 – 12.30pm (20 hours) **OR**
Afternoon Session: 1 – 3pm & 3.15 – 5.15pm (20 hours).

Students will be placed in either the Morning Session or Afternoon Session depending on their level of English. Please note some students in the group may have classes in the morning and some students may be in the afternoon. All students receive 20 hours of tuition per week, which is made up of two hours of core classes and two hours of elective classes per day. Students at Intermediate level and above choose their elective classes upon arrival at the ELA.

Week	Day	Schedule
1	Saturday or Sunday	Arrive in Auckland and transfer directly to accommodation
	Monday	Orientation (starts at 8.30am)
	Tuesday – Friday	General English (Morning or Afternoon Session)
2-4	Monday – Friday	General English (Morning or Afternoon Session)
	Saturday or Sunday	Transfer from accommodation to Auckland Airport

Facilities

Study Centre

Our Study Centre is a great place to do extra study, get advice on resources and materials, and practice your English. The Study Centre is staffed on weekdays by the Study Centre Coordinator, who is a qualified teacher and is experienced in helping students with selecting resources to achieve their study goals. Students will have access to language learning resources and materials including; IELTS textbooks and practice tests, graded readers, DVDs (with English subtitles), reference books, English language audio and video files, and practice lectures.



Student Lounge

We have a large Student Lounge where students can relax, eat lunch, play board games or prepare a group project. This lounge is equipped with snack vending machines and students are able to enjoy free tea, coffee and hot chocolate drinks and use the microwaves to heat up meals.

Computers

Free wireless internet is available at the ELA and computers are available for students to use.

Access to the University of Auckland

ELA students can access facilities and services at the University's city campus located 5-minutes away from the ELA building. Some facilities and services on campus include:

- Libraries with resources and study space*
- Student health, medical and counselling services with high-quality standards
- Sports and recreation at a discounted price offering memberships and a wide range of group fitness classes. For further details, please visit [the University's website](#).

- A variety of cafés and retail stores, including pharmacy, bookshop, and banks.

**Note: lending rights only apply to the ELA students who are enrolled in one or more of the following programmes: FCertEAP, EPUS, EPPS or the University of Auckland Study Abroad (COPOS).*

Support for Group Students

Group Services

The ELA has a Student Experiences Team who work closely with your home university, to ensure that everything is taken care of from pre-arrival application and administration to post-course reports and follow-ups. A team of dedicated staff members across the ELA work closely together to deliver group courses and support group students during their studies at the ELA. They include:

Groups Coordinator, Student Support Coordinator, Senior Teachers, Accommodation and Pastoral Care Coordinator.

Orientation

For our Group Students, their ELA experience begins before they leave their home country. In an online orientation session, the students will be introduced to the ELA and meet with ELA key staff. They will receive an overview of their programme and have a chance to ask questions.

Then, on the first day at the ELA, our friendly team will provide the next step of our Orientation programme to help students settle in with their studies and life in Auckland. They can assist students with public transport, banking, mobile phone connection, medical care and anything students need to assist their NZ experience. The Orientation schedule includes a welcome by ELA staff, presentations on the ELA courses and facilities, accommodation and activities, Health and Safety guidelines, placement tests, and a campus tour.

Pastoral Care

Our Student Experiences Team can help students with any issues they may face while studying at the ELA. Group students can receive further support from dedicated staff members – the Groups Coordinator – who are engaged with students from the first-day orientation to departure. Students will have the opportunity to provide feedback on their ELA experience in their first week, during their programme and in their final week. This feedback is analysed by senior ELA staff and appropriate follow up is undertaken.

Academic support

Students can make an appointment to meet a senior teacher to talk about their study and academic progress. Our senior teachers are highly qualified English language professionals and will be happy to support students' study goals. We also have a dedicated senior teacher who is available for academic consultation with students when they need further support.

Graduation

All students who successfully complete their ELA programme will take part in a graduation ceremony. They will be presented with a Certificate of Studies, as well as a course report course report which describes the student's overall proficiency in English and is based on their performance and attitude throughout their course.



GENERAL ENGLISH – STUDENT REPORT	
Name: _____	
Level: Upper Intermediate	
Course dates: 12 April 2021 – 30 April 2021	
Grade (see overview)	
Reading	B2
Writing	B2+
Listening	B2
Speaking	B2+
Vocabulary	B2+
Grammar	B2+
Language Use	B2+
Participation and Attitude	A
Class Performance	A
Homework	B
Overall Grade	A-
* A = EXCELLENT B = VERY GOOD C = SATISFACTORY D = LESS THAN SATISFACTORY	
<p>Comment:</p> <p>Student has studied English at the ELA for four weeks. During this time she participated well in class activities. The Upper Intermediate course has focused on improving reading, writing, listening and speaking in English. There has been a special focus on helping students to perceive the underlying systems of English.</p> <p>We wish her all the very best in her future studies and career.</p>	
Teacher:	
Manager:	
Date:	30 April 2021

Common European Framework of Reference – Class Levels at English Language Academy			
Proficient user	C2	Can understand virtually anything with ease. Can summarise information from different spoken and written sources. Can express him/herself spontaneously, very fluently and precisely.	9.0
Independent user	C1	Can understand a wide range of demanding, longer texts. Can express him/herself fluently and spontaneously. Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed text on complex subjects.	8.0
	B2	Can understand the main ideas of complex text on both concrete and abstract topics. Can interact with a degree of fluency and spontaneity. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint giving the advantages and disadvantages.	7.0
Basic user	B1	Can understand the main points of clear standard text on familiar matters. Can deal with most situations likely to arise while travelling. Can produce simple connected text on familiar topics. Can describe experiences and events, dreams, hopes & ambitions.	6.0
	A2	Can understand sentences and frequently used expressions related to areas of most immediate relevance. Can communicate in simple and routine tasks. Can describe in simple terms aspects of his/her background and immediate environment.	5.0
Elementary user	A1	Can understand and use familiar everyday expressions and very basic phrases of a concrete type. Can introduce him/herself and others and can ask and answer questions about personal details. Can interact in a simple way.	4.0

Admission	IELTS	TOEFL	Cambridge English Scale	University Entrance
Pre-Intermediate	3.5	30	160	10
Intermediate	4.0	35	170	12
Upper Intermediate	4.5	40	180	14
Advanced	5.0	45	190	16
Proficient	5.5	50	200	18
Fluent	6.0	55	210	20
Very Proficient	6.5	60	220	22
Excellent	7.0	65	230	24
Global English Scale	4.0	35	170	12
Academic English	4.5	40	180	14
Foundation	4.0	35	170	12
Pre-Intermediate	4.0	35	170	12
Intermediate	4.5	40	180	14
Upper Intermediate	5.0	45	190	16
Advanced	5.5	50	200	18
Proficient	6.0	55	210	20
Fluent	6.5	60	220	22
Very Proficient	7.0	65	230	24
Excellent	7.5	70	240	26

Accommodation

Homestay

The ELA has designated staff who look after homestay accommodation. All ELA homestay families have been visited, checked and approved prior to hosting ELA students and are required to attend annual training workshops to ensure they are up to date with everything connected to providing homestay accommodation. For students studying at the ELA, homestay accommodation is a great way to learn about New Zealand culture



and to practise English in a friendly and relaxed environment. Families are selected on the basis of providing such support and are experienced in caring for students from many different cultures. The main criteria for homestay placements include:

- The family is English-speaking.
- The family is able to provide a well-furnished single room for the student.
- Dietary requirements of the student are taken into account.
- Breakfast and dinner are provided Monday to Friday, and breakfast, lunch and dinner at weekends.

Most homestays are within 40-60 minutes from the ELA by public transport.

Social Activities

ELA students are encouraged to join weekly social activities and special events. Participating in these activities provides students with an opportunity to practice English and meet other students outside class hours. The activities are weather dependent and vary by time of year but can include movie nights, beach trips, BBQs, football games, zoo trips, indoor rock climbing, horse riding and even bungee jumping.

Group Student Testimonials

Each year we receive many positive testimonials and comments from group students who have studied at the ELA. Below is a small sample of what group students are saying about their experience at the ELA.



"Studying abroad is part of our curriculum, and I chose New Zealand because I'm interested in its culture and society. I've made good friends here - we had meals together and shared our different cultures, views and ideas. My host family is from Fiji and Samoa, and I learnt about the Pacific Island culture and try their traditional food. In class and through group assignments, I learnt many academic skills such as how to discuss issues in an English-speaking academic environment."

Naoki Kuramochi (Japan) – Academic English

"Auckland is a much bigger city than my hometown with lots of green sceneries, mountains, and ocean. In NZ, many people have a healthy balance between work and personal life. It's fantastic! I will miss New Zealand's relaxed lifestyle, good food, fresh air and double-decker buses."

Heeyeon Lee (Korea) – General English + Academic English.



Closure Dates and Public Holidays 2023

ELA reopens for 2023	9 January 2023
Auckland Anniversary	30 January 2023
Waitangi Day	6 February 2023
Good Friday	7 April 2023
Easter Monday	10 April 2023
ANZAC Day	25 April 2023
Queen's Birthday	5 June 2023
Matariki	14 July 2023
Labour Day	23 October 2023
ELA closes for 2023	22 December 2023

Tourist Levy for International Students

Students travelling to New Zealand to complete a short course, such as an English language course, from a visa-waiver country will need to request a NZeTA before travel. In addition, they will need to request and pay for an IVL (International Visitor Conservation and Tourism Levy), priced at NZD35. International students who need a visa to study will not need an NZeTA, but will still require an IVL and will need to pay the additional NZD35 when applying for a visa. Please read this [ENZ article](#) for more information.