

# FUDAN UNIVERSITY

## Fact Sheet for Student Exchange 2023-2024 Academic Year

<i>Contact Information</i>	
<b>Name of University</b>	Fudan University
<b>Office dealing with students mobility</b>	Student Mobility Office, Office of Global Partnerships
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<b>Website for Exchange-related Information</b>	Office of Global Partnerships: <a href="https://ogp.fudan.edu.cn/">https://ogp.fudan.edu.cn/</a> Online Application: <a href="http://admission.iso.fudan.edu.cn">http://admission.iso.fudan.edu.cn</a> Dorm Booking: <a href="http://www.fso.fudan.edu.cn/en/">http://www.fso.fudan.edu.cn/en/</a> Course Registration (Undergraduate): <a href="http://xk.fudan.edu.cn">http://xk.fudan.edu.cn</a> Course Registration (Graduate): <a href="http://yjsxk.fudan.edu.cn/wsxk/">http://yjsxk.fudan.edu.cn/wsxk/</a> International Students Office: <a href="http://iso.fudan.edu.cn/en">http://iso.fudan.edu.cn/en</a>
<b>Exchange Categories</b>	Fudan provides three different exchange programs. Students must choose ONLY ONE of them: 1. <b>Chinese Language Program</b> (taking Chinese Language courses) 2. <b>General Advanced Program</b> (taking undergraduate-level courses) <b>(Undergraduate-level courses in medical sciences are not available.)</b> 3. <b>Senior Advanced Program</b> (taking graduate-level courses) <b>(Graduate-level courses offered by the School of Economics, School of Management, Law School, School of Social Development and</b>

	<b>Public Policy, and graduate-level courses in medical sciences are NOT available.)</b>
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## Application Materials and Procedures

<b>Deadline for Nomination and Application</b>	Fall Semester / Term 1	Spring Semester / Term 2
	Nomination by <b>Apr. 20</b> Application by <b>May 1</b>	Nomination by <b>Oct. 20</b> Application by <b>Nov. 1</b>
<b>Check List for Application</b> (digital documents needed to be uploaded in the application system, <b>NO hardcopies required</b> )	<ul style="list-style-type: none"> <li>▪ Photocopy of valid Passport (information page, at least six-month period of validity)</li> <li>▪ ID photo (Passport-sized, JPG format, <b>white</b> background)</li> <li>▪ Official academic transcript</li> <li>▪ Language Proficiency Certificate, if applicable</li> <li>▪ Course Proposal with Fudan course codes and names (Chinese Language Students don't need to provide Course Proposal/Study Plan)</li> </ul> <p>There is <b>no</b> requirement for letters of recommendation.</p> <p>Undergraduate students please refer to English-taught course list at <a href="https://ogp.fudan.edu.cn/16092/list.htm">https://ogp.fudan.edu.cn/16092/list.htm</a></p> <p>We CAN host students with Chinese Passports or students with travel documents from Hong Kong, Macao and Taiwan <b>but CANNOT provide on-campus housing.</b></p>	
<b>Academic Requirements</b>	<b>GPA: Minimum 3.0 GPA on a 4.0 scale (or equivalent scores)</b>	
<b>Language Requirements</b>	<ul style="list-style-type: none"> <li>▪ Chinese Language Program: <b>No language requirements</b></li> <li>▪ Students from non-Chinese-native countries: Chinese-taught Courses: <b>HSK level 6 (score above 220)</b></li> <li>▪ Students from non-English-native countries: English-taught Courses: <b>TOEFL IBT above 80 or IELTS test score above 6.0 (no items below 6.0)</b></li> </ul>	
<b>Online Application Website</b>	<a href="http://admission.iso.fudan.edu.cn">http://admission.iso.fudan.edu.cn</a>	
<b>Application Processing Period</b>	Fall Semester / Term 1	Spring Semester / Term 2
	May 1 - May 31	Nov.1 - Nov. 30
<b>When should the Admission Package be expected?</b>	Mid June	Mid December
<b>Academic calendar (2023-2024)</b>	Not available yet	
<b>Term Period</b>	<b>TBD</b>	<b>TBD</b>
<b>Examinations</b>	<b>TBD</b>	<b>TBD</b>
<b>Public Holidays (usually with long weekends, subject to change)</b>	Mid-Autumn Festival: 2023-09-29 National Day: 2023-10-01 Chinese New Year: 2024-02-10	Ching Ming Festival: 2024-04-04 Labor Day: 2024-05-01 Youth Day: 2024-05-04 Dragon Boat Festival: 2024-06-10

<b><i>Arrival / Orientation</i></b>		
<b>Recommended arrival dates</b>	Fall Semester / Term 1	Spring Semester / Term 2
	<b>TBD, Around Sept 1, 2023</b>	<b>TBD, Around Feb. 10, 2024</b>
<b>Is airport pick-up service available?</b>	No. Fudan does not offer airport pick-ups. Taxis in Shanghai are comparatively cheap and convenient.	
<b>Is orientation program available?</b>	Fall Semester / Term 1	Spring Semester / Term 2
	<b>TBD, Around Sept 1, 2023</b>	<b>TBD, Around Feb. 10, 2024</b>
<b>If yes, when will it be held?</b>		
<b>Cost of orientation program</b>	Free of charge	
<b><i>Medical insurance</i></b>		
<b>Are exchange students required to purchase a compulsory medical insurance plan?</b>	Yes. All international students are required to purchase the international student insurance. The insurance premium is RMB 800 per academic year. (RMB 400/semester)	
<b>If yes, please provide details.</b>		
<b>Is purchase of medical insurance recommended?</b>	Purchase of medical insurance or accident insurance in home country as a supplement to Compulsory Medical Insurance is recommended	
<b><i>Visa Requirements</i></b>		
<b>Are exchange students required to obtain a student visa?</b>	Yes. Chinese Student Visa type: X1 or X2. X1 visa – two semester exchange X2 visa – one semester exchange (X2 holders are able to apply for an extra enter chance during the exchange)	
<b>If yes, what are the procedures?</b>	Refer to visa requirements on local consulates' websites.	
<b>Is there any physical examination needed?</b>	Students must complete physical examination after enrollment at Fudan if they stay in the mainland of China for more than 180 days. Physical exam costs RMB660 yuan and Resident Permit costs RMB400 yuan.  Physical examination after enrollment at Fudan is recommended because the verification of home physical examination record will probably fail due to different physical examination system.	
<b>Are exchange students allowed to do off-campus internship?</b>	General Advanced and Senior Advanced students may apply for off-campus internship, but need to submit internship notation in advance. <b>Chinese language students MAY NOT apply for off-campus internship.</b>	

## *Estimated Expenses per Semester (approx. 4 months)*

<b>University-administered accommodation</b>	<b>Lodging Fees</b>	
	<p>Main Building: Single-bed room:80 RMB/day, double-bed room:55 RMB/day Supplementary Building: Single-bed room in a shared apartment: 45 RMB/day</p> <p>In addition to the above, other applicable charges include: RMB800 for room reservation (prepaid, counted as part of rent) RMB200 as Room and Key Deposit (Refundable) Living Utilities Fee (electricity, water and internet) Information: <a href="https://iso.fudan.edu.cn/isoenglish/16212/list.htm">https://iso.fudan.edu.cn/isoenglish/16212/list.htm</a></p> <p><b>When campus is closed or controlled due to Covid-19, university-administered accommodation will be otherwise arranged.</b></p>	
<b>Private accommodation</b>	Types	Rental charges
	Inns and hotels (close to campus)	Around 180 RMB/day, 3000-5000 RMB/month
<b>Food/Meals</b>	Around 6000 RMB for one semester	
<b>Personal expenses</b>	Around 1000 RMB/month ( <b>laundry, sundries, transportation</b> )	
<b>Academic expenses e.g. books</b>	Around 500 RMB for one semester	
<b>Insurance</b>	400 RMB/semester	
<b>Mid-term course dropping fee (for undergraduate students)</b>	If students apply to drop a course during mid-term, they will have to pay 130 RMB per credit, same as degree students at Fudan.	

## ***University-Administered / On-Campus Accommodation***

<b>Is university-administered accommodation available for exchange students?</b>	Yes. Housing fee and Utilities will be counted separately.
<b>Is availability guaranteed?</b>	Not guaranteed. Exchange students apply online by themselves.
<b>What is the application procedure?</b>	Apply online at <a href="http://www.fso.fudan.edu.cn/en/">http://www.fso.fudan.edu.cn/en/</a> <b>(The E-Booking System will usually be opened one month after the admission, no earlier application allowed)</b>
<b>Is accommodation available over semester breaks?</b>	Available only for exchange students staying for a whole academic year (two semesters). Over semester breaks accommodation fees will be counted by days.
<b>If university-administered accommodation is not available, will there be any assistance in finding private housing?</b>	If students cannot manage to book a room at International Students Dormitory, try the following resources: <ol style="list-style-type: none"> <li>1. <u>Unijia International Student Village 龙湖冠寓(上海复旦大学二店)</u> Add: Leisure Square, 173 Handan Road (15 minutes' walk to Handan campus) Booking: <a href="mailto:booking@unijia.net">booking@unijia.net</a> Price Reference: RMB 180-220/day (single room); RMB 120/day (Double Room)</li> <li>2. <u>Youlian Huachen Hotel Apartment 友联华宸酒店公寓</u> Add: 195 Handan Road (5 minutes' walk to Fudan) Booking: +86 21 65569979, <a href="mailto:youlian3588@163.com">youlian3588@163.com</a></li> </ol>

### **Course-related Information**

<b>How many teaching weeks are there in a semester?</b>	18 weeks per semester (16 teaching weeks + 2 exam weeks)
<b>How is a credit point defined?</b>	One instruction hour (45 minutes) per week throughout the semester stands for one credit at Fudan. An academic semester includes 18 weeks.
<b>Is course information (e.g. description, syllabus) available online?</b>	English-taught course list, schedule and syllabus are available at: <a href="https://ogp.fudan.edu.cn/16092/list.htm">https://ogp.fudan.edu.cn/16092/list.htm</a>
<b>Can students extend their exchange stint?</b>  <b>If yes, please advise application deadline and procedures.</b>	Yes. Application deadlines: May 1 (for Fall Semester) or Nov. 1 (for Spring Semester)  Procedures: get permission from Study Abroad Office of home institution first and then apply to the Office of Global Partnerships at Fudan for extension.
<b>Restricted program or courses (not open to exchange students)</b>	According to agreements clauses.  Other restrictions include the following: MBA courses, LLM courses, medical courses, special programs in faculties (e.g. International Cultural Exchange School), undergraduate courses in medicine, graduate-level courses in law, economics, management, and medicine.
<b>Courses that are only available in one particular semester</b>	Spring and Fall course schedules are different.
<b>What is normal exchange student load per semester?</b>	6-15 credits for one semester (2-8 courses) (10 credits per semester on average)
<b>Are students allowed to take cross-faculty courses?</b> <b>If yes, are there any restrictions?</b>	Yes.  As long as the courses can be registered online successfully.
<b>Most favored faculties?</b>	International Cultural Exchange School; Chinese Language Dept. ; School of Economics/Management/ International Relations & Public Affairs/Social Development & Public Policy etc.
<b>About final transcripts.</b>	Official transcripts will be sent to home university at the beginning of the following term (electronic copies, usually around mid-September to receive transcripts of spring semester and mid-March of fall semester). We cannot provide any official transcripts earlier than that. If you require hard copies please contact our mobility office at <a href="mailto:incoming@fudan.edu.cn">incoming@fudan.edu.cn</a> .  Please arrange your personal schedule (graduation, internship etc.) carefully before applying for exchange programs.