

1. General Information

Office of International Affairs, Hanyang University ERICA	
Website	http://www.hanyang.ac.kr (Main) http://global.hanyang.ac.kr (Office of Int'l Affairs, ERICA Campus) http://ericaexchange.hanyang.ac.kr/ (Exchange & Visiting program)
Mailing Address	Office of International Affairs, 55 Hanyangdaehak-ro, Sangnok Ansan, Gyeonggi-do 15588, Korea Email: ericaincoming@hanyang.ac.kr Fax: +82 31 400 5090
Coordinators of Student Mobility	
Inbound Program	Ms. Yejin Park (Universities from European Countries) Email: yejin6543@hanyang.ac.kr Tel: +82 31 400 4912
	Ms. Migyeong (Mia) Kim (Universities from Non-European countries) Email: miakim@hanyang.ac.kr Tel: +82 31 400 4927
Outbound Program	Ms. Hyunae Kim Email: gusdo9789@hanyang.ac.kr Tel: +82 31 400 4915

2. Important Notices

Visa Application (**MOST IMPORTANT**)

All student visas **MUST** be applied for at a Korean Embassy or Consulate in the student's country of residence **before arriving in Korea**. Our office will provide all prospective students with an Acceptance Package, which will include copies of all necessary documents for applying for a student visa. However, visa requirements may vary by country, so students are strongly advised to contact the Korean Embassy or Consulate in their area to confirm the specific requirements.

Exchange students **MUST** apply for and obtain a D-2-6 student visa **BEFORE** arriving in Korea. **Students SHOULD NOT** enter Korea on a tourist visa or under visa-free tourist conditions, as they will not be able to convert their status to a student visa while in Korea.

Please note :

- The D-2-6 student visa is a single-entry visa, valid for 90 days from the date of issuance.
- Once in Korea, students must apply for a Residence Card (RC), which serves as both an identification card and an entry/exit permit.
- If a student enters Korea using a single-entry visa and leaves the country **before receiving their Residence Card (RC)**, the visa will be automatically **INVALIDATED**. This means the student will need to apply for a **new Certificate of Admission (CoA) and obtain a new visa**, which can be time-consuming. Please note that once the semester begins, it will not be possible to issue a new Certificate of Admission.
- If a student **FAILS TO** apply for Foreign Resident Registration (Residence Card) and leaves the country, their D-2-6 visa will be **INVALIDATED**, requiring a new visa application.

For this reason, students **MUST** complete their Foreign Resident Registration process as soon as possible after arrival.

Cumulative GPA Confirmation

To accommodate the diverse grading systems of our partner institutions and ensure that students meet the eligibility criteria for the Hanyang University Exchange Program, we require confirmation of each student's Cumulative GPA from their home university.

- The nomination form will include a section where the home university must confirm that the student's Cumulative GPA is above 60% based on their institution's grading system.
- This confirmation must be provided by the home university coordinator to qualify the student for participation in the Hanyang exchange program.

National Health Insurance

Since March 2021, the Korean government has mandated that all long-term foreign residents, including exchange students, must be enrolled in the National Health Insurance (NHI) program after obtaining their Residence Card (RC).

- The monthly NHI fee is approximately 77,000 KRW as of January 2025, but the cost may vary depending on individual circumstances.
- Until students receive their Residence Card, their NHI coverage will not be valid. Therefore, students must still purchase private health insurance to cover unexpected medical issues, including hospitalization.
- Students who qualify for NHI Registration Exemption may apply for exemption individually. Further details on the exemption process will be provided later.

Korean Language Course

Exchange and visiting students at Hanyang University ERICA have two options for Korean language courses. The Survival Korean course is offered by the Institute of International Education (IIE) exclusively for exchange and visiting students, with the tuition fee fully covered by the Office of International Affairs (OIA). The Intensive Korean course, on the other hand, is open to all students, including exchange and visiting students, and requires students to pay the tuition fee. For more details, please refer to the table below.

		Survival Korean	Intensive Korean
Duration	1 semester	Up to 1 session per semester	Up to 1 session per semester
	2 semesters	Up to 2 sessions per semester	Up to 3 sessions including semester & vacation
Credit		3 Credits	13 Credits
Time		Monday & Wednesday or Tuesday & Thursday (6:00PM-09:00PM)	Monday - Friday (9:00 AM-1:00 PM or 2:00 PM-6:00 PM depending on level)
Fee		Free	1,260,000 KRW
Note		- The Korean Language course is not mandatory. - Exchange students are not allowed to take only Korean language courses. - Survival Korean students must enroll in at least two regular courses. - Intensive Korean students must enroll in at least one regular course.	

3. Important Dates

	2025 Fall	2026 Spring (Tentative)
Online Nomination Start Date (by Home University Coordinator)	April 1, 2025	October 1, 2025
Online Nomination Deadline (by Home University Coordinator)	April 15, 2025	October 15, 2025
Online Application Deadline (by Students)	April 30, 2025	October 31, 2025
Issue of Certificate of Admission (COA)	Mid-June * COA issuance depends on complete and error-free document submission. Delays may occur otherwise.	Mid-December * COA issuance depends on complete and error-free document submission. Delays may occur otherwise.
Semester Dates	September 1 – December 20, 2025	March 2 – June 22, 2026 (TBD)
On-campus Dormitory	Check-in: 2-3 days before the semester begins Check-out: Based on the selected length of stay	
Orientation	1-2 working days before the semester starts	
Exam Period	Midterm Exams: Mostly <u>7th ~ 8th week</u> of the semester Final Exams: <u>Mostly</u> during the last week of the semester * Each course may have a different exam schedule.	

- ※ Nomination must be submitted via Hanyang's official form. Email nomination will **NOT** be accepted.
- ※ Application instructions will be sent directly to nominated students by Hanyang's Office of International Affairs.

4. Nomination & Application Process

IMPORTANT NOTICE	· Hanyang University's course registration system operates on a first-come, first-served basis. · Some courses may be highly competitive, and preferred course selections are NOT guaranteed. · Exchange students should remain flexible with their course choices. · If students have essential courses required for graduation, we strongly recommend taking them at their home university.
Available Colleges & Departments	Please refer to available colleges and departments for Fall 2025 in the following link: Click here Graduate Students at ERICA ✓ The Office of Graduate School is located only on the Seoul campus. ✓ All exchange & visiting students at ERICA are enrolled as 4th-year undergraduate students, regardless of their study level at their home university. ✓ Graduate students may register for both undergraduate and graduate courses at ERICA. ✓ More details will be provided later.

Qualification	1) Must be officially nominated by home institution through Hanyang’s online system																										
	2) Must have completed at least one (1) semester at the home institution by the time of nomination.																										
	3) Must have a minimum cumulative GPA of 60% or higher based on the home university’s grading system.																										
	Please refer to below examples.																										
	<table><tr><th colspan="2">Grading Scale</th><th rowspan="2">Minimum Requirement</th></tr><tr><th>Lowest</th><th>Highest</th></tr><tr><td>0</td><td>4.5</td><td>2.7</td></tr><tr><td>0</td><td>4.0</td><td>2.4</td></tr><tr><td>0</td><td>100</td><td>60</td></tr><tr><td>0</td><td>20</td><td>12</td></tr><tr><td>0</td><td>10</td><td>6</td></tr><tr><td>5</td><td>1</td><td>2.6</td></tr><tr><td>6</td><td>1</td><td>3</td></tr></table>	Grading Scale		Minimum Requirement	Lowest	Highest	0	4.5	2.7	0	4.0	2.4	0	100	60	0	20	12	0	10	6	5	1	2.6	6	1	3
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4) Language Proficiency (Korean or English)																											
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* Exception:																											
- Students who hold Korean citizenship or - Students studying at a university in the following countries: United States, Canada (except Quebec), United Kingdom, Australia, Ireland, New Zealand. ※ Students who cannot meet above requirements can alternatively participate in the Visiting Student Program (tuition-paying program). Visiting Students are not counted towards the mobility balance. Detailed information can be found at our webpage (Click).																											
Required Documents (For students with OECD nationalities)	Only officially nominated students will receive the application instructions directly from the Hanyang International Office. The documents listed below must be uploaded in English or with an official English translation.																										
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	Other browsers (e.g., Firefox, Safari, Opera) may not be compatible with the system.																										
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	5) Financial Affidavit	Financial Affidavit Form * <i>Proof of funds is not required</i>
	6) Health Insurance Certificate	✓ Written in English ✓ Must indicate the applicant as a beneficiary ✓ Valid for the entire stay in Korea ✓ Must cover international travel and medical expenses in Korea ✓ Must specify coverage details and insured amount
Required Documents (For students with Non-OECD nationalities)	Only officially nominated students will receive application instructions directly from the Hanyang International Office. *Important ✓ Documents #6 and #7 must be submitted as hard copies via courier (post) to the address below. ✓ Documents #1 to #5 must be uploaded in English or with an official English translation. ✓ Please use Microsoft Edge or Chrome only. Other browsers (e.g., Firefox, Safari, Opera) may not be compatible with the system.	
	1) Color ID Photo	✓ Colored copy, Face only, JPEG format, 20KB or less
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	6) Financial Affidavit	Financial Affidavit Form * <i>Proof of funds is required</i>
	7) Certificate of Enrollment	✓ For students from Non-Chinese universities: Must be verified through Apostille certification or <u>Consular authentication from the Embassy of Korea</u> ✓ For students from Chinese universities: Must be verified through China Higher Education Student Information (CHSI)
	※ Submission Instructions (Documents #6, #7) [Hard Copy Submission] The original verified Certificate of Enrollment and Financial Affidavit must be sent by post to the following address by: May 15th, 23:59 KST (Thursday) • Mailing Address: <u>Office of International Affairs, Student Welfare Building 3F, 55, Hanyangdaehak-ro, Sangnok, Ansan 15588, Gyeonggi-do, Republic of Korea</u>	

[Electronic Submission]

Scanned copies of the documents must also be uploaded to the **Online Application System**:

- **Document #6** → Upload in the **Financial Affidavit** section
- **Document #7** → Upload in the **Home University Certificate of Enrollment** section

5. Academic Information

English Courses

Hanyang University offers approximately 500–600 courses in English each year across various departments. Among these, around 70% are major courses, while 30% are elective courses. Exchange students are generally allowed to take courses from different departments, but course availability is not guaranteed. The most up-to-date course list is released one month before the semester begins. Until then, students should refer to the previous year's course list as a reference (e.g., Fall 2025 applicants should refer to the Fall 2024 course list). However, please note that course offerings may change each year. The previous English-taught course list is available at the following link: [Click here](#).

** Graduate students are also welcome to apply, but they are strongly recommended to take undergraduate-level courses (3rd–4th year), as the number of graduate courses available for exchange students is highly limited.*

Credits and Study Load

At Hanyang University, one credit consists of 15 contact hours. In most cases, the conversion to ECTS (European Credit Transfer and Accumulation System) follows the ratio of 1 HYU credit = 2 ECTS. Regular students at Hanyang typically take 15 to 18 credits per semester, with a maximum of 20 credits. Exchange students must enroll in **at least two regular courses** to maintain their visa status.

Course Registration

Before arriving in Korea, exchange students will have the opportunity to register for courses online. Course registration takes place in different phases, categorized by major and year level, and operates on a first-come, first-served basis. The specific registration dates will be sent to students via email and uploaded on our website under the Academic Calendar ([Academic Calendar](#) (as of 2025)).

Evaluation and Grade

The evaluation method may vary depending on the professor's policy, but attendance is always an essential part of the grading process. Hanyang University does not offer resit (retake) examinations, meaning that once a final grade is entered into the system, it cannot be changed.

Exchange students are allowed to take only one Pass/Fail (P/F) course per semester, and the majority of courses are graded using the letter grading system. Please refer to the table below for Hanyang's grading scale.

Letter Grade	Numerical Value	Grade Point
A+	95-100	4.5
A0	90-94	4.0
B+	85-89	3.5
B0	80-84	3.0
C+	75-79	2.5
C0	70-74	2.0
D+	65-69	1.5
D0	60-64	1.0
F	0-59	0.0

Transcript

In an effort to reduce paperwork and promote eco-friendly practices, Hanyang University ERICA now issues transcripts only in electronic format. Both students and their home university coordinators will receive the e-transcript by the **end of July**. If a hard copy is required, students must contact ericaincoming@hanyang.ac.kr.

Please note: The home university is responsible for covering the postal service fee for hard copy transcripts.

For students attending Hanyang for two (2) consecutive semesters, the transcript will be issued **only after the completion of the second semester** and will be sent via email to both the students and their home university coordinators.

6. Campus Life

Housing

Exchange students can apply for on-campus dormitories approximately two months before the semester begins. However, dormitory placement is not automatically guaranteed for all applicants. To secure on-campus housing, students must apply during the designated dormitory application period. Housing information is available on the [website](#) (available only in Korean).

* Important Notice: Students who fail to complete the housing application or submit the housing fee payment by the deadline **will NOT be guaranteed** a spot in the dormitory.

Buddy Program

Hanyang's Buddy Program connects exchange and visiting students with current Hanyang students who volunteer to help them adjust to life in Korea. These buddies serve as cultural ambassadors, assisting new students with various aspects of university life and cultural adaptation throughout the semester.

** Application instructions will be provided before the semester begins.*

Estimated Cost of Living per month

Housing	Food	Personal Expenses	Total
Dorm: 300,000 KRW Off-campus: 500,000 KRW or more	400,000 KRW	250,000 KRW	950,000 - 1,100,000 KRW