# EXCHANGE STUDENTS' GUIDE



You'd like to come spend a semester with us?



# **TERM DATES**

Winter Term: October 1 – end of March Examinations: last two weeks of February

**Summer Term:** April 1 – end of September Examinations: last two weeks of July

# **PROGRAMME INFORMATION**

Degree level: Undergraduate and graduate Minimum

GPA: 2.5/4.0 GPA

Available exchange period: One term and one year

Available disciplines for exchange students: All EXCEPT Medicine, M.A. Global History, M.A. Global Studies; further restrictions may apply to: Law, B.A. History, B.Sc. Computer Science, M.A. Mind and Brain

All **ERASMUS** exchange agreements are faculty-based, thus opportunity for application are limited by subject.

Please note that you will be enrolled in the HU department which corresponds to your major at your home university.



# LANGUAGE REQUIREMENTS

The minimun required level of German language skills is B2-(CEFR) and can be proven by a certificate of:

- Goethe-Zertifikat,
- DSH,
- TestDaF

or you may take our:

• online language placement test (C-Test) with min. 60 points. If you achieve less than 60 points, you are required to attend a language intensive course (500€) before the semester starts.

For exclusively attending English language courses and lectures as a non-native speaker, you are required to prove your language skills:

- TOEFL: minimum 80
- IELTS: minimum 6.o.

## **REQUIRED DOCUMENTS**

- 1. Language certificate (German or English)
- 2. Letter of Motivation
- 3. Official Transcript of Records
- 4. CV
- 5. Study Plan

## **NOMINATION & APPLICATION**

Contact your home institution's international office to inquire about a nomination for the HU Berlin exchange programme.

#### Nomination deadline:

Winter term: May 15 Summer term: November 15

#### **Online application period:**

Winter (1st) term: April 15 – May 31 Summer (2nd) term: October 15 – November 30

Once you are officially nominated by your home institution, you will receive a link to the application form & application instructions and will then have to submit an online application including the required documents.



#### **COURSES**

It is possible to take courses at max. two departments (in addition to the language center). Many departments offer courses in English. The online course catalogue AGNES (course and exam registration) offers a search engine to check for courses.

## **GERMAN LANGUAGE COURSES**

Students may register for a 4-week Intensive German Language Course (March or September), for which a tuition fee is charged ( $500 \in$ ). The Language Center also offers German courses through all levels throughout the semester, 2hr per week ( $20 \in$ ) and 4hr per week ( $40 \in$ ).

## **INTERNATIONAL STUDY MODULE**

Berlin Perspectives is an international and inter- disciplinary module for incoming students to complement their regular studies at HU. The Module is taught in English, German and bilingual formats.

## ACCOMODATION

You can apply for student housing via MoveOn but we cannot guarantee a room in a dormitory. All housing contracts are for the duration of 6 months. A shorter renting period is NOT possible. A deposit is required with application for housing. Spaces are very limited so make sure to apply within the deadline (November 30th for the summer term, May 31st for the winter term). Please refer to our accomodation guide for more information on housing in Berlin.

## VISA

Students from Australia, Brazil, Canada, El Salvador, Honduras, Israel, Japan, Monaco, New Zealand, San Marino, South Korea and USA may apply for a residency permit once they have arrived in Berlin. Our Visa Service Team is happy to assist you with this process.

Students from other countries in Middle and Latin America have to obtain visas before entering Germany. Please consult the German consulates in your home country.

## **HEALTH INSURANCE**

Proof of <u>health insurance</u> is mandatory for enrollment. Students are eligible to obtain health insurance coverage from a German statutory health insurance provider at a special student rate (approx.  $130 \in$ /month). Students can also apply for exemption/recognition of their foreign health insurance, if it meets the minimum criteria of a German statutory health insurance plan.

# **SEMESTER FEE**

Payment of the semester fee (approx.  $275 \notin$ /semester) is mandatory for enrollment. The semester fee consists of the public transportation ticket for the duration of the semester (6 months), as well as a contribution to the student welfare organization, the student union, and a solidarity contribution. The matriculation fee is waived for exchange students. The semester fee is not a tuition fee.

## CONTACT

Incoming Team | Unter den Linden 6 Main Building | Mezzanine Floor | Room 2263

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www.international.hu-berlin.de/en/coming-to-humboldtuniversitat/programmes/exchange-semester

#### HU BERLIN INTERNATIONAL PROGRAMMES

In addition to our 375 bilateral exchange agreements, HU Berlin is also an active participant in the Erasmus+ programme, providing students and staff with the opportunity to study abroad at one of more than 300 partner universities in the Erasmus+ programme countries. Erasmus+ opportunities also include exchange agreements with more than 50 partner universities outside the European Union.



#### VISIT OUR <u>EXCHANGE</u> <u>PROGRAMME WEBSITE</u> Find out everything about study options, admission requirements, application and more.



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